

**Village Board Meeting Minutes
February 2, 2021**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, February 2, 2021 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Janet Cappotelli, Dorothy Grant-Fletcher and Sarah Santora.

A **motion** was made by Deputy-Mayor O'Donoghue to approve the January 5, 2021 Board Meeting Minutes; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

The January DPW Report was submitted. 6,327,000 gallons of water was pumped and both water tests were negative. 35 stake outs were performed and new water meter installation continues. Christmas trees were picked up, cold patching complete, snow/ice control continues and 43 tons of salt used to date. The equipment trailer was repaired and painted. The bucket truck will be painted soon too. The new 6-wheel dump truck should be ready for use February or early March. New outdoor lights were installed at the Village Office.

A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

The Village is applying for a grant through the Green Innovation Grant Program (GIGP) with MRB Group providing the engineering report/professional services:

Resolution #1:

WHEREAS, the Village of Caledonia will apply for funding through the Green Innovation Grant Program for the replacement of aged water meters with radio read meters and related hardware and software, and

WHEREAS, the MRB Group will provide the engineering proposal associated with the preparation of an Engineering Report required for the Green Innovation Grant Program (GIGP); the Engineering Report Phase, (hourly not to exceed), is \$2,500, and

NOW, THEREFORE, BE IT RESOLVED THAT, Mayor DiLiberto is hereby authorized to accept and sign the MRB Proposal.

The above resolution was offered by Deputy-Mayor O'Donoghue and seconded by Trustee Cappotelli at a meeting of the Village Board held on Tuesday, February 2, 2021. Following discussion thereon, the following roll call vote was taken and recorded;

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AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Resolution #2:

WHEREAS, the Village of Caledonia applied for the funding through the Green Innovation Grant Program for the replacement of aged water meters with radio read meters and related hardware and software, and

WHEREAS, the total project budget is \$162,000; and

WHEREAS, the GIGP requires the Village of Caledonia to enter into an agreement with the New York State Environmental Facilities Corporation (NYSEFC) and the Village Board does hereby accept that they shall provide at least 25% match of the total of any grant funding awarded as a local match in the form of in-kind services or cash contributions hereby appropriated and obligated from the Water Fund; and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Caledonia Village Board agrees to enter into an agreement with NYSEFC for the completion of this GIGP project and authorizes Mayor Scott DiLiberto to sign paperwork related to this project on behalf of the Village.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Caledonia Village Board authorizes up to \$40,500 to be expended from the Water operating budget as a 25% match.

The above resolution was offered by Trustee Grant-Fletcher and seconded by Deputy-Mayor O'Donoghue at a meeting of the Village Board held on Tuesday, February 2, 2021. Following discussion thereon, the following roll call vote was taken and recorded:

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Resolution #3:

WHEREAS, the Village of Caledonia Village Board, (hereinafter referred to as Village Board) is completing an application through the Green Innovation Grant Program for a project that will complete the replacement of aged water meters with radio read meters and related hardware and software in the Village of Caledonia; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Village Board does hereby classify the above referenced Action to be a Type II Action under 6 N.Y.C.R.R. Section 617.5 [c] [2] of the State Environmental Quality Review (SEQR) Regulations; and

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BE IT FURTHER RESOLVED THAT, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FINALLY RESOLVED THAT, the Village Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

The above resolution was offered by Deputy-Mayor O'Donoghue and seconded by Trustee Santora at a meeting of the Village Board held on Tuesday, February 2, 2021. Following discussion thereon, the following roll call vote was taken and recorded:

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

The January CEO Report was submitted. Permits were issued for a new garage on Lehigh Street and two storage unit buildings on Main. Construction inspections continue and a Certificate of Occupancy was issued on a garage. The sale of 1 Technology might result in a subdivision; referred to Village Attorney. TK Automotive is working with CEO Burnside on their car wash. The Code Enforcement Officer annual report to the NYS Department of State is complete. A **motion** was made by Trustee Santora to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

The January Police Report was submitted. There were 55 calls for service, 19 traffic tickets issued, nine Town of Caledonia assists, three accident reports, one arrest and one parking ticket. There was a criminal mischief complaint on North Street, family trouble on State Street and several parking complaints on a RV in and around the village. The matter was resolved. Other complaints include fraud at Crosby's Mini Mart and a harassment complaint. Officer Estabrooks assisted a homeless individual with food and shelter. There were several ambulances calls in the village and town. Assisted the Livingston County Sheriff's Office with an overdose in the Town of Caledonia. CPD attended the funeral procession for Christian Koch. A **motion** was made by Trustee Santora to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

The January SRO Report was submitted. There were eight district requests for police services, nine out-of-building assists, one juvenile criminal case cleared and eight classroom visits. There were three traffic stops with two tickets issued. Assisted with a video of a middle school fight. Assisted the middle school principal with a student/knife. Assisted locating a missing student from class. There was a middle school harassment complaint and an elementary student threat involving the LeRoy Police Department. A **motion** was made by Trustee Santora to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

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AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to accept Connor Doubt's letter of resignation effective January 11, 2021; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

A **motion** was made by Trustee Grant-Fletcher to hire Stephen Decker as a part-time Police Officer at \$21.05 per hour; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Clerk-Treasurer Ann Marie Grattan presented the January Clerk Report. Submitted were Budget Status Reports for General, Water, Capital, Trust & Agency and CD Special Grants Funds, a list of revenues and expenditures, the Financial Report and the Water Reconciliation Report. Department Supervisors received their Payroll & Contractual Reports. The Water credit report included a \$468.20 credit to account 03-2129 due to a clerical typing error. A **motion** was made by Trustee Cappotelli to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the following Budget Transfers; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

F1910.400 Unallocated Insurance \$371.29 from F1420.400 Law Cont

A1325.200 Clerk Equip \$690 from A1410.100 Deputy CT Pers

A1910.400 Unallocated Ins \$983.62 from A1990.400 Contingent

A1920.400 Dues \$270 from A1990.400 Contingent

A **motion** was made by Deputy-Mayor O'Donoghue to approve the following Budget Amendment; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A2260 Public Safety Svc \$1,000 & A3120.130 P/T Police Pers

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A **motion** was made by Deputy-Mayor O'Donoghue to move \$10,000 from the General Fund to the Capital Reserve; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Public Health Emergency Plan and Police Reform Plan under review. Tabled until March 2, 2021 for approvals.

Deputy-Mayor O'Donoghue offered the following resolution with Trustee Grant-Fletcher moving for adoption:

WHEREAS, a grant, in the amount of \$10,000, was made available to the Village of Caledonia under the Justice Court Assistance Program.

WHEREAS, such grant program funds are to construct an emergency exit door for the Judicial Officer;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor is authorized to accept the grant award of \$10,000 and that this resolution shall take effect immediately upon adoption.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

A **motion** was made by Trustee Cappotelli to reschedule the Local Law #1-2021 Tax Cap Override Public Hearing from February 2, 2021 to March 2, 2021 at 6:30 p.m.; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Bills were audited and ordered paid:

Abstract #480, Water \$15,690.80

Abstract #668, General \$43,882.47 & Water \$16,916.02

Abstract #669, General \$31,499.21 & Water \$1,217.20

Abstract #481, Water \$2,546.15

A **motion** was made by Deputy-Mayor O'Donoghue to approve the bills paid; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve a Budget Workshop for Sunday, February 28, 2021 at 11 a.m.; Trustee Grant-Fletcher seconded the motion.

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AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Recreation – discussion on how the Recreation Summer Program would be brought back in compliance with COVID-19 CDC guidelines. Trustee Cappotelli will follow up with the village attorney on a few questions. The program may be revamped with younger children in the morning and after lunch the older kids participating.

A **motion** to adjourn was made at 8:25 p.m. by Deputy-Mayor O'Donoghue; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Ann Marie Grattan
Village Clerk-Treasurer