

**Village Board Meeting Minutes
May 4, 2021**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, May 4, 2021 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Janet Cappotelli, Dorothy Grant-Fletcher and Sarah Santora.

A **motion** was made by Deputy-Mayor O'Donoghue to approve the April 5, 2021 Board Meeting Minutes; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

A **motion** was made by Trustee Grant-Fletcher to approve the April 14, 2021 Board Meeting Minutes; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Trustee Grant-Fletcher & Santora

NAY: None (Abstain from vote: Deputy-Mayor O'Donoghue and Trustee Cappotelli)

Open Forum: John Kabrovski, owner of 3156 State Street/Raider Lanes, Inc. and 3154 State Street provided a progress report of both properties. The outdoor patio is in pending sand. The bowling alley floor and drywall is complete; pending painting, and outdoor materials to arrive. The windows are on backorder at 3154 State Street. The drywall, ceiling and flooring are finished and bathrooms almost done. John introduced Jodi Teed as the Events Manager. There will be free outdoor music at the patio and upstairs will have live bands with a small entrance fee. There will be a variety of food; wraps, salads, burgers, a coffee café and numerous other items. John will be looking to the community to be part of naming the new business at 3154 State Street. A soft opening is planned.

Trustee Santora is looking at which street signs need repair. Chris Buckley said certain signs he gets replaced through the Livingston County Highway Department. Mainly the signs entering the village on Main, State and North Streets need to be replaced. A quote is pending.

Friday, May 21st will be the annual Day of Caring. CMCS students will volunteer their time to tend to weeding and mulching areas in the village. A lunch gathering will be at Tennant Park for the students.

Water & Street Superintendent Chris Buckley presented a verbal April Report. Water samples all tested negative for bacteria. New remote water meters continue to be installed. Street sweeping continues and the DPW just finished a sidewalk job with the Town of Caledonia at the school. A **motion** was made by Trustee Santora to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

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A **motion** was made by Deputy-Mayor O'Donoghue to declare the 1995 Ford L8000 dump truck and plow surplus property; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

A **motion** was made by Trustee Santora to hire Kyle Carpino as a full-time Motor Equipment Operator at \$19.00 per hour; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to hire Tom Buckley as a part-time Motor Equipment Operator at \$21.54 per hour; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Mayor DiLiberto and Chris Buckley met with the State Department of Transportation. They took a tour of the village and discussed repairs needed to the drainage in the business district and state roads. Also, the sidewalks are not handicap accessible on Main Street due to the elevation difference and a remedy is needed. Mayor DiLiberto is writing a letter to the State DOT requesting repairs and is asking Assemblywoman Marjorie Byrnes and State Senator Patrick Gallivan for their support.

Code Enforcement Officer Mike Burnside submitted the April CEO Report. Several building permits were issued for fences, decks, a shed, pool and awning. Construction inspections continue at 3154 & 3156 State Street, the Kabrovski properties and at 3074 McKenzie Place and 3271 Iroquois Road. One parking complaint was received. A **motion** was made by Trustee Grant-Fletcher to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Police OIC Jared Passamonte presented the April Police Report. There were 80 calls for service, two motor vehicle accidents, five mental health incidents, 17 traffic tickets issued and seven arrests. Officer Estabrooks's assisted with the annual babysitter's course. There were 12 NYS unemployment fraud complaints received. Several lost and found dog complaints came in. The Caledonia Police Department assisted the Monroe County Sheriff's Officer with the robbery at Freestyle in Mumford. The school was temporarily put on lock down while the suspect was at large. There were several EMS calls, a larceny at the A-Plus on North Street, several harassment complaints at the Caledonia Apartments and theft of signs in the village. Grants were submitted to NYS for Click It or Tick It, BUNY and aggressive driving for 2022. Three individuals were

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arrested at the Fish Hatchery for trespassing. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Mayor DiLiberto mentioned that inappropriate stickers were starting to pop up again on the village poles and if any are found they should be removed immediately.

OIC Passamonte mentioned several issues of harassment they are having at the Caledonia Apartments on Leicester Street. Currently there is no on-site manager at the office. Mayor DiLiberto will contact the owners, Two Plus Four Management, out of East Syracuse, NY.

A **motion** was made by Trustee Santora to approve Mayor DiLiberto to sign the Livingston County Drug Task Force Cooperative Agreement; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

The School Resource Report was submitted for April. There were 13 district requests for police services, nine out-of-building assists and three classroom visits. Three tickets were issued for two traffic stops. There was a home visit to a suspended student, meeting with staff members about an ongoing family issue and a neighborhood issue. The SRO began planning the pre-prom DWI simulation. There was property damage in the high school parking lot and an ambulance call at the Elementary school. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Clerk-Treasurer Ann Marie Grattan presented the April Clerk Report. Submitted were Budget Status Reports for General, Water, Capital, Trust & Agency and CD Special Grants Funds, a list of revenues and expenditures, the Financial Report and the Water Reconciliation Report. Department Supervisors received their Payroll & Contractual Reports. A water credit of \$447.18 was issued to 02-1530. A **motion** was made by Trustee Grant-Fletcher to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

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A **motion** was made by Deputy-Mayor O'Donoghue to approve the following Budget Transfers; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

F8310.400 Admin Contractual \$77.51 from F1420.400 Law Contractual
A1325.400 Clerk-Treasurer Contractual \$634.10 from A1410.110 Deputy C/T Personnel
A5110.100 Street Personnel \$1,421.17 from A5142.100 Snow Personnel
A7310.100 Recreation Personnel \$565.42 from Contingent A1990.400
A7310.400 Recreation Contractual \$531.89 from Contingent A1990.400

Bills were audited and ordered paid:

Abstract #675, General \$5,044.06 & Water \$1,652.31
Abstract #486, Water \$16,982.62
Abstract #676, General \$121,329.26 & Water \$23,863.37
Abstract #487, Water \$5,210.59

A **motion** was made by Trustee Grant-Fletcher to approve the bills paid; Deputy-Mayor seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Trustee Cappotelli discussed with Village Attorney Ed Russell the summer recreation registration paperwork and wanting to change it to K to 4th grade, kids stay there (no in and out) and 5th-9th at Washburn Park having more flexibility to leave for the day when they wish. Trustee Cappotelli will contact Josh Shelton and Betty McClenney to change the registration form.

Mayor DiLiberto discussed a NYCOM – New York Conference of Mayors webinar he attended regarding the legalization of marijuana. There are plenty of unanswered questions that the state will provide answer to as it proceeds forward. The sales tax collected would be split 1.5% village and 1.5% town regardless if the sale is in the village or the township. More information will follow. Right now, it is in the beginning stages.

Mayor DiLiberto discussed the old utility poles that are still up but have been replaced with new poles. Chris Buckley stated that the last utility company to put their materials on the poles is responsible for taking down the old pole. Frontier will be contacted for a date of when that will happen.

Mayor DiLiberto discussed the railroad tracks that Jones Chemicals owns on North Street will be repaired soon and discussed sidewalk repairs with Chris Buckley.

Mayor DiLiberto thanked former Planning Board Member Linda Ludlum for finding two replacements for our board vacancies. Mayor DiLiberto made the following recommendations:

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A **motion** was made by Trustee Santora to approve Corey Sission as a 5-year Zoning Board of Appeals member; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

A **motion** was made by Trustee Grant-Fletcher to approve James Kemnitz as a 5-year Planning Board member; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve Bill Hughes as the Zoning Board of Appeals Chairperson; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Trustee Santora inquired about the Village Drug Free Workplace Policy. Does it cover employee non-use of marijuana at work? According to the Village attorney, yes it does.

There being no further business, a motion to adjourn was made at 8:20 p.m. by Trustee Grant-Fletcher; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Ann Marie Grattan
Village Clerk-Treasurer