

Village of Caledonia Planning Board
3095 Main Street
Caledonia, NY 14423

It is the Board's desire to promote business and responsible, harmonious growth in our village that is consistent with our Comprehensive Plan. Please complete the form below to help us fully understand your project or business prior to meeting with you. Once this form is complete, please return it to the Village office. Please note, requests to be placed on our agenda must be received 10 days prior to the meeting. Our meeting dates are posted on our Village website. www.villageofcaledonia.org

Please contact Michael Burnside at 538-4150 to discuss code requirements and the Board Clerk, Liz Dietrich at 281-6727 to be placed on the agenda for the next meeting.

Applicant Name _____ Address _____

Phone _____ Email _____

Project/Business Name _____

Address _____

Description of Project/Business _____

Hours of Operation _____ Number of employees _____

Estimated Date of Opening _____

Prior use at business address (if known) _____

Possible concerns to discuss with Board

Note: Any signage must be approved by Code Enforcement Officer

MAYOR
Scott DiLiberto

DEPUTY-MAYOR
Gerald O'Donoghue

TRUSTEES
Dorothy Grant-Fletcher
Janet Cappotelli
Sarah Santora

POLICE OFFICER
Jared Passamonte
911-Emergency
538-6200

VILLAGE OF
CALEDONIA
3095 Main St.
Caledonia, New York 14423
(585) 538-6565



CLERK/TREASURER
Ann Marie Grattan
538-6565

WATER & STREETS
WORKING FOREMAN
Chris Buckley
538-2253

JUSTICE
Mark Riggi
538-4800

CODE ENFORCEMENT
OFFICER
Michael Burnside
538-4150

Dear New Business Owner:

I would like to welcome your new business to the Village of Caledonia!

As a new business, we would like you to make an appointment with our Planning Board to review your plans. The Planning Board meets once a month.

Thank you for choosing Caledonia for your new business. Any questions, please call me at the Village Office (585) 538-6565.

Much Success,

Mayor Scott DiLiberto
Village of Caledonia

Jared Passamonte
Police Officer



Phone (585) 538-6200
Fax (585) 538-2039
Caledoniapolicedepartment
@frontiernet.net

3095 Main Street
Caledonia, New York
14423

Dear Sir or Madam: The Caledonia Police Department is conducting an update of business notification procedures in case of an emergency. Should you desire to complete this form the on duty officer will contact you or your designated party of circumstances regarding property damage, suspicious conditions, open doors and matters deemed to warrant your attention, as soon as possible. We are most appreciative of your cooperation in this matter. Please do not hesitate to contact our office with any and all questions or concerns you may have.

BUSINESS NAME _____

BUSINESS ADDRESS _____

BUSINESS PHONE _____

OWNER'S NAME _____

OWNER'S HOME ADDRESS _____

PRIMARY CONTACT _____

NUMBERS (HOME#) _____ (CELL#) _____

(ANY OTHER #) _____

ANY OTHER KEY HOLDERS

NAME _____

ADDRESS _____

PHONE #'S (HOME) _____

(CELL) _____

BUILDING SECURITY: Alarm: Yes No Camera(s): Yes No

SECURITY PROVIDER: _____

