

**Village Board Meeting Minutes**  
**March 1, 2022**

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, March 1, 2022 at 6:30 p.m. at the Village Office.**

**Members Present:** Mayor Scott DiLiberto, Trustee Dorothy Grant-Fletcher, Janet Cappotelli and Sarah Santora, OIC Jared Passamonte, Code Enforcement Officer Mike Burnside and Village Attorney Ed Russell. **Absent:** Water & Street Superintendent Chris Buckley

A **motion** was made by Trustee Grant-Fletcher to approve the February 1 and February 27, 2022 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

**Solar** – Mayor DiLiberto asked Village Attorney Ed Russell to review our current Solar Panels Law, Chapter 174 of the Village Code; amending the sections to coincide with more current solar projects. Village Planning Board Chair Rhett Clark is willing to provide input as is the Livingston County Planning Department. Ed will look at other municipal solar local laws to further discuss at the April meeting.

**First Impressions Grant** – Trustee Santora is ready to write the grant and will need specific pictures of the trash bins that will be replaced in the business district. Trustee Santora will continue working on the Monument Park renovation project. Quotes from a few landscapers along with specific plans would help the Village Board decide if the project is doable to fund.

**Clerk-Treasurer Report** – no report tonight; pc broke. A **motion** was made by Trustee Grant-Fletcher to approve the Water Credit list; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

**Code Enforcement Officer Mike Burnside presented a verbal report for February.** The demolition project at 1 Technology Drive is complete. The old mill is down and the area has been filled in and leveled off. Inspections continue at new build home on Brown Road. A **motion** was made by Trustee Santora to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

**DPW Report** – no report.

**Deputy-Mayor Jerry O'Donoghue entered the meeting at 7:02 p.m.**

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**OIC Jared Passamonte presented the February Police Report.** There were 66 calls for service, 10 Town of Caledonia assists, five motor vehicle accidents, 18 traffic tickets issued and three arrests. The Caledonia Police Department assisted the Livingston County Sheriffs Department with a death on Feeley Road. A car seat check was done by the Cornell Cooperative Extension. There were several EMS calls. An order of protection on East Avenue, with ongoing issues, led to an arrest. There were several background checks for pistol permits and assistance with law enforcement in other states. Kid ID kits were done at the school. There were two aggravated unlicensed operator arrests, a citizen locked out of the house and a CPS investigation regarding children left home without supervision. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to accept Stephanie Schroeder's letter of resignation effective February 28, 2022; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

**The School Resource Officer Report for February was read by OIC Passamonte.** There were 13 district requests for police services, 10 out of building assists and four classroom visits. There were various missing students, crossing guard duty on 2/14, a student injury investigation and car seat detail. An elementary student refused to get on the bus, a CPS referral for children home alone and an unsecured door was located. Assistance was given to the LeRoy Police Department involving a student incident and assisted the Livingston County Sheriff's Office with the Kid ID kits. A **motion** was made by Trustee Santora to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

**Cell Tower generator/license agreement** - the land is leased to Blue Sky per the village contract with them and they would carry the liability for the installation of the generator. No further action needed by the village.

**Bills were audited and ordered paid:**

Abstract #506, Water \$15,145.25

Abstract #697, General \$4,181.35 & Water \$914.74

Abstract #98, Capital \$3,355.00

Abstract #507, Water \$1,335.88

Abstract #698, General \$34,898.23 & Water \$2,454.86

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A **motion** was made by Trustee Grant-Fletcher to approve the bills paid; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

**Deputy-Mayor O'Donoghue offered the following Resolution with Trustee Grant-Fletcher moving for adoption:**

**WHEREAS**, a grant, in the amount of \$4463, was made available to the Village of Caledonia under the Justice Court Assistance Program.

**WHEREAS**, such grant program funds are to be used to construct a replacement exit door for the Judicial Officer,

**NOW, THEREFORE, BE IT RESOLVED**, that the mayor is authorized to accept the grant award of \$4,463 and that this resolution shall take effect immediately upon adoption.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Trustee Cappotelli to approve the following Budget Amendments and Budget Transfers; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

Budget Amendments

A3089 State Aid – Court \$4,463 and A1110.400 Court Cont

A2302 Sweeping \$4,788 and A5110.200 Street Equipment

Budget Transfers

A1110.400 Court Cont \$4,463 and A1990.400 Contingent

H1440.400 Engineering \$7,090 from H8340.400 T&D Cont

A1910.400 Unallocated Insurance \$743 from A1990.400 Cont

A3120.130 PT Police Pers \$5,589.78 from A3120.100 Police Pers

A8560.100 Shade/Tree Pers \$624.32 from A8170.100 Street Cleaning Pers

A **motion** was made by Trustee Cappotelli to allow Cal-Mum Youth Baseball & Softball use of Tennent and Washburn Parks from March 22<sup>nd</sup> to July 20<sup>th</sup>; Trustee Grant-Fletcher seconded the motion. A certificate of insurance will be provided.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

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A **motion** was made by Trustee Cappotelli to approve Chad Parnell's extension of 18 vacation hours until March 31, 2022; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

**2022-2023 Budgets:** a **motion** was made by Deputy-Mayor O'Donoghue to schedule the Budget Public Hearing for Monday, April 4<sup>th</sup>, 2022 at 6:00 p.m.; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

A **motion** was made by Trustee Santora to authorize Mayor DiLiberto to sign the Livingston County 2022 Downtown Partnership Program, Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

**Capital Reserve/Park** – local law proposal will be presented at the April 4<sup>th</sup> meeting.

**Executive Session:** a **motion** was made by Deputy-Mayor O'Donoghue to enter into Executive Session at 7:25 pm. for personnel discussion; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora. NAY: None

After some discussion, Deputy-Mayor O'Donoghue made a motion at 8:35 p.m. to close the Executive Session; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora. NAY: None

A **motion** was made by Trustee Santora to approve the updated 2022-2023 Schedule of Salaries and Wages & accept the Tentative 2022-2023 Budgets for General, Water and Capital; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

There being no further business, a motion to adjourn was made by Deputy-Mayor O'Donoghue at 8:38 p.m.; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

Ann Marie Grattan – Village Clerk-Treasurer