Agenda

Monday, April 3, 2023

6:00 p.m.

**Call Meeting to order; Pledge of Allegiance**

**Approve Board Meeting Minutes –** 2/26 and 3/7

**Budget Public Hearing:**

Clerk - Legal Notice on Budget Public Hearing

Open Public Hearing & Mayor DiLiberto Budget Comments

**Appointments**

1. Deputy-Mayor
2. Tax Collector
3. Clerk-Treasurer
4. Deputy-Clerk Treasurer
5. Village Attorney
6. Court Clerk
7. Police OIC
8. Code Enforcement Officer
9. Crossing Guard
10. Recreation Chairperson
11. Recreation Director
12. Recreation Director
13. Planning Board
14. Planning Board Alternate
15. Board of Appeals
16. Board of Appeals
17. Associate Village Justice
18. Water & Street Working Foreman
19. Registrar of Vital Statistics

Q. Deputy Registrar of Vital Statistics

**Assignments**

A. Court Liaison

B. County Planning Board Liaison

C. Police Liaison

D. Town Board Liaison

E. Board of Appeals Liaison

F. Planning Board Liaison

G. Recreation Liaison

H. MacKay Park Liaison

I. DPW Liaison

J. Vouchers-Bills

K. Fire Commission Liaison

**Official Newspaper, Depositories, Mileage Reimbursements**

1. Livingston County Newspaper
2. Bank of Castile & Five Star Bank
3. Mileage reimbursement .655 per mile

**Approve Financial Officer**

A. Financial Officer to renew all CD’s, payment of bonds, BANS, financial transactions and to prepay vouchers such as utilities, postage, insurance, if due before next meeting.

**Approve 2023-2024 Meeting Dates & Times**

A. May 2, 2023 6:30 p.m.

B. May 31, 2023 3:30 p.m. (Wednesday)

C. June 6, 2023 6:30 p.m.

D. July 5, 2023 4:00 p.m. (Wednesday)

E. August 1, 2023 4:00 p.m.

F. September 5, 2023 6:30 p.m.

G. October 3, 2023 6:30 p.m.

H. November 7, 2023 6:30 p.m.

I. December 5, 2023 6:30 p.m.

J. January 2, 2024 6:30 p.m.

K. February 6, 2024 6:30 p.m.

L. March 5, 2024 6:30 p.m.

M. April 1, 2024 6:00 p.m.

**Approve Employee Handbook and Policies**

1. 2023 Employee Handbook
2. Code of Ethics
3. Capital Asset Control Policy
4. Cellular Phone Use Policy
5. Credit Card Policy
6. Covid19 Moratorium Policy
7. Drug Free Workplace Policy
8. Fund Balance Policy
9. Grievance Policy
10. Harassment Policy
11. Internet Use Policy
12. Investigation for Fraud & Impropriety Policy
13. Investment Policy
14. Naloxone Policy (Police only)
15. Police Reform & Reinvention Collaborative Process
16. Public Employer Health Emergency
17. Procurement Policy
18. Records Retention Policy
19. Sexual Harassment Policy
20. Travel & Conference Policy
21. Wire Transfer Policy (Clerk only)
22. Workplace Protection Policy

**Open Forum:**

James Kemnitz – Chapter 59 Animals

**Mayor Report**

**Department Reports**

Trustee Reports

Clerk-Treasurer Report

Code Enforcement Report

DPW Report

Police & SRO Report

**Old Business**

1. Site Plan Changes/Fee Schedule

**New Business**

1. Approve Bills paid
2. Court JCAP grant acceptance Resolution
3. Budget Amendments:

A1710 Village Work/A5110.400 Street Cont $2,870.44

A3089 State Aid/A1110.400 Court Cont $341.98

1. Budget Transfers

A1325.400 Clerk Equipment/A1410.110 Deputy CT Pers $24.51

A1420.400 Law Cont/A1990.400 Contingent $1,105

A5110.200 Street Equip/A5110.400 Street Cont $630.85

1. Water Bond Wire Transfer on 3/31
2. CM Youth Baseball/Softball use of parks
3. LC Downtown Partnership agreement
4. General Equip Reserve Public Hearing – May 2nd $75,000

**Budget Public Hearing**

A. Public Comment Period

B. Close Public Hearing

C. Vote & Resolution

**Adjourn**