

Village Board Meeting Minutes
May 2, 2023

The Village of Caledonia Board of Trustees held a meeting on Tuesday, May 2, 2023 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Janet Cappotelli, Dorothy Grant-Fletcher and Sarah Santora. Also present Working Foreman Chris Buckley, Code Enforcement Officer Mike Burnside, Officer-in-Charge Jared Passamonte and Village Attorney Ed Russell.

A **motion** was made by Trustee Cappotelli to approve the April 5, 2023 Board Meeting Minutes; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue and Trustee Cappotelli

NAY: None

Abstain: Trustee Grant-Fletcher and Trustee Santora were not present for this meeting.

Public Hearing: Local Law #2-2023, §173 – Solar Energy Systems, Clerk-Treasurer Ann Marie Grattan read the legal notice posted in the Livingston County Newspaper. A **motion** was made by Trustee Grant-Fletcher to open the Public Hearing at 6:32 p.m.; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Public Hearing: Clerk-Treasurer Ann Marie Grattan read the legal notice posted in the Livingston County Newspaper regarding appropriating \$75,000 from the General Equipment Reserve for a street sweeper. A **motion** was made at Deputy-Mayor O'Donoghue to open the Public Hearing at 6:33 p.m.; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

OIC Passamonte read the April SRO Report. There were 26 district requests for police services, two out-of-building assists and one emergency drill. Of five traffic stops, four tickets were issued. There was an open door investigation at the high school, a welfare child check, suspicious liquid vial located and tested, a mental health student issue, missing student located, family/home visit, a passed school bus incident, and a student left campus. Also, the SRO assisted the health class with a video and presented safety suggestions from a seminar. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

May 2, 2023

Village of Caledonia

OIC Passamonte presented the April Police Report. There were 71 calls for service, nine Town of Caledonia assists, 19 traffic tickets issued, two arrests and one mental health issue. There was a larceny investigation at Jones Chemicals and background checks done for the FBI and NYS Police. The PD assisted CPS with a case. There is an ongoing custody issue on Lehigh Street. Traffic complaints on Mill Street were received for high speeding. The PD assisted the LCSO on Alpine Lane. There is ongoing stalking/harassment at the Caledonia Marketplace. The radar units were sent to Albany for the annual certification and calibration testing; all passed inspections. Officer Huff is attending a backgrounds and investigations course for two days. The Little League opening day and parade had no issues last Saturday. A letter was sent to the DOT in support to extend the school zone on North Street. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Cappotelli seconded the motion. AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora
NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to hire Gene Chichester as a part-time police officer at \$23 per hour effective May 2, 2023; Trustee Cappotelli seconded the motion. AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora
NAY: None

A **motion** was made by Trustee Grant-Fletcher to accept McKaylee Croll's letter of resignation effective April 14, 2023; Trustee Santora seconded the motion. AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora
NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to create 3 new part-time police officer positions through LC Civil Service with a New Duties Statement; Trustee Grant-Fletcher seconded the motion. AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora
NAY: None

Clerk-Treasurer Ann Marie Grattan presented the April Clerk Report. Submitted were Budget Status Reports for General, Water, Capital and Trust & Agency Funds, a list of revenues and expenditures and the Financial Report. Department Supervisors received their Payroll & Contractual Reports. A **motion** was made by Trustee Cappotelli to accept the report; Trustee Santora seconded the motion. AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora
NAY: None

May 2, 2023

Village of Caledonia

Open Forum: Katie Wagner, residing on Armstrong Place, discussed the existing village ordinance denying resident to house chickens on their property. Katie would like to have chickens in her fenced in back yard for educational experiences for their grandchildren. Also, the eggs would be donated back to the community. Mayor DiLiberto and the Village Board will discuss the matter and review other municipality codes, then make a determination to either keep the existing code or amend it. Linda White, business owner of two properties on Main Street, discussed her request to have additional hand rails installed on the steps leading up to the store fronts due to safety concerns. Mayor DiLiberto discussed the NY Forward grant the village is applying for that would upgrade curbing, accessibility and drainage. DPW Superintendent Chris Buckley will relocate the hand rail by the fire hydrant where nobody can parks and purchase additional rails.

Caledonia Fire Department – Mike Churchill and Bill Vonglis discussed the 125 Western New York Fireman’s Convention being held at Jones Hall on Leicester Street July 25th-28th 2024. 40-45 campers will be set up and 10-12 tents for meetings, drills, training and a parade. The parade will be held on July 27, 2024 and run from Maple Street to Leicester Street. There will be DJ’s, bands, etc.

Mayor DiLiberto – discussed the April 8, 2024 Total Solar Eclipse. The last eclipse was in January of 1925. Livingston County, specifically Caledonia, is in the path for totality around 3:21 p.m. Two presentations will be held on May 23 and May 24 to prepare for the large amounts of people that will visit our community to watch the event. Local enforcement and public safety representatives are encouraged to attend one of the meetings. The village may supply the safety glasses used for the eclipse. Also discussed was a walking tour of the village with the village engineering firm, MRB. MRB will assist with the NY First Impressions grant and Urban Forestry grant.

Trustee Santora – discussed a highway dedication on May 12th at 10 a.m. to honor the Rapone brothers who served in WWII. The section is Leicester Street to Graney Road and an unveiling and dedication will take place to honor the family.

Recreation – Recreation Chairperson Betty McClenney presented the 2023 Summer Park hires. A **motion** was made by Trustee Santora to hire Jacob Rychlicki, Braeden Fonte, Tyler Boudreau, Reba Kessler and Gianna McCowen as Recreation Aids for \$14.20 per hour starting on June 1, 2023; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Code Enforcement Officer Mike Burnside presented the April CEO Report. Permits were issued for three fences, a deck and generator. Construction inspections continue and a generator

May 2, 2023

Village of Caledonia

inspection was completed. Mike attended a Planning Board Meeting regarding the new Muffin Tops on Main Street opening in May and Upstate Breaker's new building. A conference call took place regarding the renovations to take place at 351 Leicester Street, the Caledonia Apartments. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher and Santora

NAY: None

Water and Street Superintendent Chris Buckley presented the April DPW Report.

7,104,000 gallons of water was pumped. Both water tests were negative. The GIS mapping continues throughout the village. 17 stake outs were performed. A 1" service line was replaced at 3041 Mill Street/213 Spring Street. Road salt was ordered. The business district was swept with borrowing Avon's sweeper. Plow damage was repaired. Stumps were ground and top soiled and seeded. Tree trimming and removal has begun. All spring and summer equipment has been serviced. The parks are open. The roof was repaired at the Washburn Park dugout. Dead ash trees were removed in Tennent Park and Empire Fencing repaired the broken fence. The Clerk's Office was painted and all flooring cleaned. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Cappelletti seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to declare the 1994 street sweeper surplus property; Trustee Cappelletti seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher and Santora

NAY: None

The old sweeper will be sent to the auction.

Chapter 59 – Animals, Mayor DiLiberto discussed with Village Attorney Ed Russell, §56-20 Exclusions, removing the mention of hogs. Ed will review the existing law for a possible amendment. Tabled until June meeting.

A **motion** was made by Trustee Santora to schedule a Public Hearing on Tuesday, June 6th at 6:30 p.m. for Local Law #3-2023, to amend §215-51, titled "Public hearing"; Trustee Cappelletti seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher and Santora

NAY: None

May 2, 2023

Village of Caledonia

A **motion** was made by Trustee Grant-Fletcher to schedule a Public Hearing on Tuesday, June 6th, at 6:30 p.m. for Local Law #4-2023, to add a new Article to the Zoning Chapter of the Code known as the "Development Fee Structure for Professionals" Law of the Village of Caledonia; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the 2023 Tax Warrant; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Property Taxes	\$1,063,233.00
<u>For the General Fund (Prorates):</u>	<u>\$ 1,009.56</u>
Being for all purposes a total amount :	\$1,064,242.56

Bills were audited and ordered paid:

Abstract #735, General \$21,456.24 & Water \$1,962.74

Abstract #736, General \$31,310.16 & Water \$571.22

Abstract #530, Water \$33,242.40

A **motion** was made by Deputy-Mayor O'Donoghue to approve the bills paid; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Trustee Cappotelli to approve the following Budget Transfers; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A1325.400 Clerk Cont \$283.34 from A1410.110 Deputy Personnel

A1420.400 Law Cont \$2,991.50 from A1990.400 Contingent

A1620.400 Building Cont \$1,693.19 from A1990.400 Contingent

A5110.100 Street Pers \$4,407.42 from A5142.100 Snow Personnel

A5110.200 Street Eqp \$1,261.70 from A5110.400 Street Cont

A8010.400 Zoning \$150 from A1990.400 Contingent

A8020.400 Planning \$63.87 from A1990.400 Contingent

A **motion** was made by Trustee Cappotelli to approve Raider Lanes amusement permit for The Rochester Para fest being held on May 12-14; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

May 2, 2023

Village of Caledonia

Public Hearing Comment Period – no comments were made. A **motion** was made by Deputy-Mayor O’Donoghue at 7:40 p.m. to close the Public Hearing on Local Law #2-2023 Solar Energy Systems and the Public Hearing on the General Equipment Reserve; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Resolution and order enacting Local Law #1-2023: the following resolution was offered by Trustee Santora with Deputy-Mayor O’Donoghue moving for adoption:

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia on February 26, 2023 for a Public Hearing to be held on May 2, 2023 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, to hear all interested parties on a proposed Local Law #2-2023, §173, Solar Energy Systems,

WHEREAS, notice of said public hearing was duly advertised in the Livingston County Newspaper, the official newspaper of said Village of Caledonia, and

WHEREAS, said public hearing was duly held on May 2, 2023 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the Proposed Local Law, or any part thereof, and

WHEREAS, the Board of Trustees, after due deliberation, finds it in the best interest of said Village to adopt Local Law No. 2-2023.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Caledonia hereby adopts said Local Law No. 2 of 2023 a Local Law authorizing adding a new chapter to the Code of the Village of Caledonia, §173, Solar Energy Systems,

RESOLVED, that the Village Clerk is hereby directed to enter said Local Law in the minutes of this meeting and in the Local Law Code Book of the Village of Caledonia, and to give due notice of the adoption of said Local Law to the Secretary of State.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

The following Resolution was offered by Deputy-Mayor O’Donoghue with Trustee Grant-Fletcher moving for adoption:

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia on April 3, 2023 for a public hearing to be held on May 2, 2023 at the Caledonia Village Hall,

May 3, 2023

Village of Caledonia

3095 Main Street, Caledonia, New York, to hear all interested parties on a proposal to appropriate \$75,000 from the General Equipment Reserve for a street sweeper,

WHEREAS, notice of said public hearing was duly advertised in the Livingston County Newspaper, the official newspaper of said Village of Caledonia, and

WHEREAS, said public hearing was duly held on May 2, 2023 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the proposed appropriation, and

WHEREAS, the Board of Trustees, after due deliberation, finds it in the best interest of said Village to appropriation \$75,000 from the General Equipment Reserve.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Caledonia hereby adopts the use of General Equipment Reserve funds.

RESOLVED, that the Village Clerk is hereby directed to enter said approval in the minutes of this meeting.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

Geoffrey Cole of Main Street, discussed a neighbor burning from a large fire pit, which makes opening house windows difficult. The current code does not prohibit pit burning. The Village Board will review other municipal local laws regarding burning.

A **motion** was made by Trustee Cappotelli to adjourn at 7:45 p.m.; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora.

NAY: None

Ann Marie Grattan
Village Clerk-Treasurer