

Village Board Meeting Minutes
June 6, 2023

The Village of Caledonia Board of Trustees held a meeting on Tuesday, June 6, 2023 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Janet Cappotelli, Dorothy Grant-Fletcher and Sarah Santora. Also present was Working Foreman Chris Buckley and Code Enforcement Officer Mike Burnside. Absent: Officer-in-Charge Jared Passamonte and Village Attorney Ed Russell.

A **motion** was made by Trustee Cappotelli to approve the May 2, 2023 Board Meeting Minutes; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Trustee Grant-Fletcher to approve the May 31, 2023 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Trustee Cappotelli and Grant-Fletcher

NAY: None

Abstain: Deputy-Mayor O'Donoghue and Trustee Santora were absent from this meeting.

Public Hearing for Local Law #3-2023, a local law to amend §215-51 titled "Public Hearing". Clerk-Treasurer Ann Marie Grattan read the legal notice. A **motion** was made at 6:35 p.m. by Deputy-Mayor O'Donoghue to open the public hearing; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Mayor DiLiberto discussed the purpose of the local law is to amend the timeline for the Village to hold a public hearing on a site development plan from 45 to 62 days, in accordance with New York Village Law Section 7-725-A.

Public Hearing for Local Law #4-2023, a local law adding a new article to the zoning chapter of the Village of Caledonia Code, to be known as "Development Fee Structure for Professionals".

A **motion** was made at 6:36 p.m. by Deputy-Mayor O'Donoghue to open the public hearing; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Mayor DiLiberto discussed the purpose of the local law is to protect and safeguard the village through reimbursements of legal and engineering expensed incurred by the Village in connection with the review and consideration of any applications/permits such as land development,

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buildings, structures, highways, drainage facilities, sanitary sewer facilities, water supply utilities, other utilities and parks, etc.

Recreation – The Commission would like to add two new members to the board. Recreation Chairperson Betty McClenney introduced Kevin Pullyblank and Chris Terborg. A **motion** was made by Trustee Santora to approve Kevin Pullyblank and Chris Terborg as new members to the Recreation Commission; Deputy-Mayor O’Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Recreation Director Grace Walker introduced the 2023 Summer Park employees: Jacob Rychlicki, Braeden Fonte, Tyler Boudreau, Reba Kessler and Gianna McCowen. The Village Board welcomed them and reviewed the Summer Booklets prepared by Grace Walker.

A **motion** was made by Deputy-Mayor O’Donoghue to approve Clerk-Treasurer Ann Marie Grattan to Budget Amend recreation donations A2705 and expense account A7310.400 Recreation Contractual as they are received by the Village Office; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Deputy-Mayor O’Donoghue to approve Clerk-Treasurer Ann Marie Grattan to process checks for Recreation trips and events as needed; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Public Forum: discussion about a previous conversation with Alan Garrett to clean up an area at Tennent Park and the creek. Chris will speak with Alan about the plans he has.

Mayor DiLiberto Report – thanked the Trout Festival organizers for a great day. There was a large turn out and many people enjoyed themselves. Thank you notes will be sent to the committee members by the Village Board. The village is applying for the NYS DEC Urban and Community Forestry grant with the assistance of Sean Farnsworth, the Livingston County Grants & Public Information Coordinator. The awards will be made this fall.

Deputy-Mayor O’Donoghue offered the following Resolution with Trustee Cappotelli moving for adoption:

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WHEREAS the Village of Caledonia is applying to the New York State Department of Environmental Conservation for a project grant under the Urban and Community Forestry Program to be located within the Village of Caledonia.

WHEREAS, as a requirement of this program, said Village must obtain the “approval/endorsement” of the governing body of the municipality in which the project will be located,

NOW THEREFORE BE IT RESOLVED that the Board of the Village of Caledonia hereby does approve and endorse the application of the Village of Caledonia for a grant under the Urban and Community Forestry Program for a project known as the Village of Caledonia Tree Inventory.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Trustee Reports – Trustee Santora discussed the Consolidated Funding Application for round XIII which includes a capital grant and tax-credit funding combined with a wide range of programs. \$150 million is available in grant funds.

Code Enforcement Officer Mike Burnside presented the May CEO Report. Permits were issued for a deck, window, renovations, pool, fence and residential demolition. A certificate of occupancy was issued for a restaurant. Inspections were for construction at 3154 State Street, demolition at 2917 Main Street and fire safety at 3018 Main Street. Planning Board meetings attended were for a new business, ROAM Sports at 3141 State Street, Upstate Breaker – 1 Technology Drive and Taylors Room at 3229 State Street. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Clerk-Treasurer Ann Marie Grattan presented the May Water Reconciliation Report.

Outstanding water as of May 31, 2023 was \$6,613.54. The new Capital Budget was also presented. The current balance is \$28,418.79. A **motion** was made by Deputy-Mayor O’Donoghue to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Working Foreman Chris Buckley presented the May DPW Report. 5,967,000 gallons of water was pumped with water tests being negative. The GIS mapping continues with updates. Thirty-four stakeouts were performed and water meters continue to be installed. Lawns and asphalt were restored from water leaks. Spring Street was chip sealed and has new shoulders.

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New electric and landscaping was installed at the monument. The catch basin at the Commons was repaired. Village streets were swept, baskets hung and trees mulched. A new water pump was installed in truck #5. Trucks #2 & 3 were NYS inspected. The sweeper from Cyncon was tested; a few mechanical issues found. A quote for a new sweeper was presented to the Mayor and Clerk. Mowing continues at the parks and a new refrigerator is at Tennent Park for renters. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Trustee Santora to hire Casey Decker as a summer Laborer for the DPW at \$14.20 per hour; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

The May Police Report was presented. There were 80 calls for service, seven Town of Caledonia assists, 21 traffic tickets issued, three arrests, two mental health incidents and four motor vehicle accidents. 78 gun-checks were done for the Genesee Valley Gun Shop. There was family trouble in the Caledonia Apartments, a custody issue on Lehigh Street and neighbor trouble on Philmore Avenue. Traffic complaints of high rates of speed were received from Maple Street and dirt bike complaints on Park Place and East Avenue. The Caledonia PD assisted the New York State Police with an investigation. There is an on-going domestic issue on Center Street and family trouble on North Street. Four tickets were issued for a DWI arrest. There was a larceny on State Street; the matter resolved with the return of the property. There were no issues for the Memorial Day parade. Harassment complaints continue on Main Street. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

SRO Mike Burnside presented the May SRO Report. There were 35 district requests for police services, nine classroom visits and one emergency drill. Of the four traffic stops, two tickets were issued. The SRO covered for the Crossing Guard five days. A juvenile suspect was identified chalking graffiti on a building and student escorted to school many times. A letter of support was submitted for a grant application. There was a harassment student issue, 911 hang up calls, work with counselors, recovered stolen property, a parent vs parent issue, MVA on campus, student ambulance call and testimony provided at a superintendents hearing. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

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Chapter 59/hogs – tabled.

Jennifer Cole, Main Street – concerned with neighbors burning from a fire pit and smoke coming in her house. The Village Code does not forbid fire pits. The neighbors with the fire pit have applied for a fence permit.

Bills were audited and ordered paid:

Abstract #738, General \$35,296.50 & Water \$6,972.64

Abstract #532, Water \$122.64

A **motion** was made by Deputy-Mayor O'Donoghue to approve the bills paid; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Public Hearing Comment Period: no comments were made from the public

A **motion** was made by Trustee Cappotelli at 7:47 p.m. to close both Public Hearings; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Resolution and order enacting Local Law #3-2023: the following resolution was offered by Trustee Grant-Fletcher with Trustee Cappotelli moving for adoption:

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia on May 2, 2023 for a Public Hearing to be held on June 6, 2023 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, to hear all interested parties on a proposed Local Law #3-2023, §215-51, Public Hearing,

WHEREAS, notice of said public hearing was duly advertised in the Livingston County Newspaper, the official newspaper of said Village of Caledonia, and

WHEREAS, said public hearing was duly held on June 6, 2023 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the Proposed Local Law, or any part thereof, and

WHEREAS, the Board of Trustees, after due deliberation, finds it in the best interest of said Village to adopt Local Law No. 3-2023.

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NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Caledonia hereby adopts said Local Law No. 3 of 2023 a Local Law authorizing amending §215-51, Public Hearing of the Code of the Village of Caledonia

RESOLVED, that the Village Clerk is hereby directed to enter said Local Law in the minutes of this meeting and in the Local Law Code Book of the Village of Caledonia, and to give due notice of the adoption of said Local Law to the Secretary of State.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora NAY: None

Resolution and order enacting Local Law #4-2023: the following resolution was offered by Deputy-Mayor O'Donoghue with Trustee Grant-Fletcher moving for adoption:

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia on May 2, 2023 for a Public Hearing to be held on June 6, 2023 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, to hear all interested parties on a proposed Local Law #4-2023, §215, a new Article "Development Fee Structure for Professionals",

WHEREAS, notice of said public hearing was duly advertised in the Livingston County Newspaper, the official newspaper of said Village of Caledonia, and

WHEREAS, said public hearing was duly held on June 6, 2023 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the Proposed Local Law, or any part thereof, and

WHEREAS, the Board of Trustees, after due deliberation, finds it in the best interest of said Village to adopt Local Law No. 4-2023.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Caledonia hereby adopts said Local Law No. 4 of 2023 a Local Law adding a new Article to the Zoning Chapter 215, Development Fee Structure for Professionals of the Code of the Village of Caledonia

RESOLVED, that the Village Clerk is hereby directed to enter said Local Law in the minutes of this meeting and in the Local Law Code Book of the Village of Caledonia, and to give due notice of the adoption of said Local Law to the Secretary of State.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora NAY: None

There being no further business, the meeting adjourned at 7:52 p.m.

Ann Marie Grattan
Village Clerk-Treasurer