

**Village Board Meeting Minutes  
October 3, 2023**

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, October 3, 2023 at 6:30 p.m. at the Village Office.**

**Members Present:** Mayor Scott DiLiberto, Deputy-Mayor Gerald O'Donoghue, Trustee Janet Cappotelli and Sarah Santora. Also present was Working Foreman Chris Buckley, Code Enforcement Officer Mike Burnside and OIC Jared Passamonte. Absent: Trustee Dorothy Grant-Fletcher and Village Attorney Ed Russell.

A **motion** was made by Trustee Santora to approve the September 5, 2023 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora  
NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the September 19, 2023 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

AYE: Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora  
NAY: None

Abstain: Mayor DiLiberto was not present this meeting.

**Public Hearing:** Clerk-Treasurer Ann Marie Grattan read the legal notice for Local Law #6-2023 Chapter 192, Taxation. A **motion** was made by Deputy-Mayor O'Donoghue to open the Public Hearing at 6:32 p.m.; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora  
NAY: None

Mayor DiLiberto discussed the volunteer firefighters and ambulance workers tax exemption law. The intent is to adopt a local law for real property tax exemption for certain qualifying volunteer firefighters and volunteer ambulance workers. Section 5 sets forth the qualifications for receiving a 10% assessed valuation exemption on real property.

**Mayor DiLiberto & Trustee Cappotelli Report** – there has been no news yet on the Urban Forestry grant the village applied for. There will be a solar eclipse meeting in October with the Town Board. The county LivCo Sol grant was awarded to the village for \$5,000. The Town of Caledonia also received the same funding. The village will purchase solar glasses for \$1,000. A **motion** was made by Trustee Cappotelli to schedule a Special Meeting for Tuesday, October 24, 2023 at 6:30 p.m. at the Village Office to discuss the planning of the Solar Eclipse Kickoff 2024; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora  
NAY: None

The Solar Eclipse Kickoff 2024 will be held on Friday, April 5, 5-10 p.m. A community committee will meet on December 15<sup>th</sup> to start planning the event. Other meetings will follow.

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Jones Chemicals has offered again this year to purchase the tree for the Hometown Holidays tree lighting which will be held on Saturday. The mailbox for Santa letters will be at Monument Park. There will be a parade from State Street to the fire department. Trustee Santora asked if lights could be hung at Monument Park. The DPW will string new lights. Breakfast with Santa will be held at Jones Hall as the First Presbyterian Church has their own fundraising event planned at their facilities. The Village Board will tour the new addition at the library with Gail Milner on Tuesday, October 24<sup>th</sup> at 6:00 p.m.

**Mike Burnside presented the Code Enforcement Report for September.** Construction inspections were conducted at 2972 Main Street, 60 North Street, 3191 Philmore Avenue and 1 Technology Place. Mike attended the Village Planning Board meeting, met with an engineer on a future solar project and completed on-line CEO training. A **motion** was made by Trustee Santora to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

**Working Foreman Chris Buckley presented the September DPW Report.** Water pumped was 5,660,000 compared to 7,893,000; mainly due to leak fixes. 14 stake outs were performed, the GIS mapping continues as does new meter installations. The Church Street Project is completed with the installation of driveway aprons, 13 trees and topsoil/seed. Sidewalks were repaired on North and Lehigh Streets. An impeller was ordered for the leaf machine, tracks for the skid steer and normal maintenance continues. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

**OIC Passamonte presented the September Police Report.** There were 69 calls for service, eight Town of Caledonia assists, 16 traffic tickets issued, three arrests, three mental health incidents and three motor vehicle accidents. Several background checks were conducted for Livingston County for potential hires, pistol permits and investigations. Officer Estabrooks attended the Jones Chemicals County emergency management meeting. There is a harassment investigate under way at Cal Bowl, a CPS case on State Street and NYSP investigation involving a Caledonia resident. Officer Burnside attended a counter terrorism zone 11 intelligence meeting. There are several on-going issues with juveniles, family court and probation. The radar units are going to Albany for certification/calibration in October. A **motion** was made by Trustee Cappotelli to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

**Officer Burnside presented the School Resource Officer Report for September.** There were 25 district requests for police services, five out-of-building assists, six classroom visits and three emergency drills. One traffic stop resulted in no tickets. There is a parental custody issue, an elementary student refusing to attend school, a student vs. student threat, assisting with a

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kindergarten student not complying, a follow up with a CMCS student/mental health issue, an investigation with the Batavia Police, a threat against a staff member by a student through social media, a CPS home visit/assist and a missing student after school. A **motion** was made by Trustee Cappotelli to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Trustee Cappotelli to approve Clerk-Treasurer Ann Marie Grattan to process checks throughout the month during training on the new financial software; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

**Tax Resolution:** Deputy-Mayor O'Donoghue offered the Resolution with Trustee Santora moving for adoption:

NOW, THEREFORE, pursuant to Section 1442 of the New York State Real Property Tax Law, be it resolved that the Village of Caledonia requests collection of certain delinquent Village Taxes by the County of Livingston.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

The resolution was unanimously adopted and will be filed with the Livingston County Treasurer and the Clerk of the Livingston County Board of Supervisors.

A **motion** was made by Deputy-Mayor O'Donoghue to approve a Budget Amendment to A1710 Village Work Done \$8,500 and A8510.400 Beautification; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to accept the Clerk Annual Audit Report completed by Mayor DiLiberto for the fiscal year June 1, 2022 to May 31, 2023; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

**Election Certification 2023** was certified by Clerk Treasurer Ann Marie Grattan on October 3, 2023 and will be forwarded to the Livingston County Board of Elections. Deputy-Mayor O'Donoghue made a **motion** to accept the certification; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

**Public Hearing Comment Period** – no comments were made. Deputy-Mayor O'Donoghue made a **motion** at 7:25 p.m. to close the Public Hearing; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

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**Resolution and order enacting Local Law #6-2023:** the following resolution was offered by Deputy-Mayor O'Donoghue with Trustee Santora moving for adoption:

**WHEREAS**, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia on September 5, 2023 for a Public Hearing to be held on October 3, 2023 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, to hear all interested parties on a proposed Local Law #6-2023, §192, Taxation, a new Article titled "Volunteer Firefighters and Ambulance Workers Tax Exemption.

**WHEREAS**, notice of said public hearing was duly advertised in the Livingston County Newspaper, the official newspaper of said Village of Caledonia, and

**WHEREAS**, said public hearing was duly held on October 3, 2023 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the Proposed Local Law, or any part thereof, and

**WHEREAS**, the Board of Trustees, after due deliberation, finds it in the best interest of said Village to adopt Local Law No. 6-2023.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees of the Village of Caledonia hereby adopts said Local Law No. 6 of 2023 a Local Law authorizing a new Article to §192, Taxation, of the Code of the Village of Caledonia

**RESOLVED**, that the Village Clerk is hereby directed to enter said Local Law in the minutes of this meeting and in the Local Law Code Book of the Village of Caledonia, and to give due notice of the adoption of said Local Law to the Secretary of State.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

There being no further business, a motion to adjourn was made at 7:30 p.m. by Trustee Cappotelli; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Ann Marie Grattan  
Village Clerk-Treasurer