

Village Board Meeting Minutes
November 7, 2023

The Village of Caledonia Board of Trustees held a meeting on Tuesday, November 7, 2023 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Gerald O'Donoghue, Trustee Janet Cappotelli, Dorothy Grant-Fletcher and Sarah Santora. Also present was Working Foreman Chris Buckley, Code Enforcement Officer Mike Burnside, OIC Jared Passamonte and Village Attorney Ed Russell.

A **motion** was made by Trustee Santora to approve the October 3, 2023 Board Meeting Minutes; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Trustee Grant-Fletcher was absent from this meeting.

A **motion** was made by Deputy-Mayor O'Donoghue to approve the October 24, 2023 Solar Eclipse Meeting; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Open Forum: Village resident Lorie Gaffney discussed ideas for downtown beautification. The Garden Club is unable to provide next year's planting of flowers in the sidewalk planters. Lorie will reach out to the businesses to see if there is interest in adopting a planter. A letter will be written and Lorie will deliver in person. The color theme would be fall colors to go with pumpkins, corn stalks, etc. in the fall. Karen Coyle is willing to donate mums, pumpkins, at cost. Chris Buckley will assist with the corn stalks and getting them cut down in size for the light poles.

Mayor Report: the Urban Forestry Grant results are due out next week. Conversations have started with the school and town supervisor regarding electric vehicle charging stations and potential grant assistance.

Trustee Cappotelli: is a member of the Hometown Holidays Committee. Aileen Ayers years of dedication and planning to Hometown Holidays will be honored at the 6 p.m. tree lighting ceremony. Santa & Mrs. Clause will arrive in the horse buggy and Aileen's husband and family will be presented with a plaque. Trustee Cappotelli and Santora will work out the set-up details with Chris Buckley and contact the Marketplace Grocery Store regarding the closing of the entrance on State Street. The Center Street entrance will be open for customers. The next Solar Eclipse meeting will be held on Tuesday, November 28th at 6 p.m.

Code Enforcement Officer Mike Burnside presented the October CEO Report. Permits were issued for a porch, shed and hot tub. Construction inspections continue at Upstate Breaker, 3086

November 7, 2023

Village of Caledonia

Mill Street, 60 North Street and 3191 Philmore Avenue. CEO training for 2023 has been completed. A potential business owner met with the CEO. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

In December Village Attorney Ed Russell will present two local law amendments to Chapter 113 Fire Prevention and Building Code Administration and Chapter 77, Buildings- Unsafe.

OIC Passamonte presented the SRO and Police Report for October. The SRO's had 34 district requests for police services, four out-of-building assists, 16 classroom visits and three emergency drills. Of the three traffic stops, two tickets were issued. The SRO assisted with lockdown/evacuation drills, welfare checks, visits with DSS & CPS, a parking lot incident, a building threat, a vaping incident, an ambulance to a student's home, Shop with a Cop details and Halloween safety information. The SRO's met with Superintendent Molisani about a swatting incident on campus and identified a pill found on campus. A **motion** was made by Trustee Santora to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

The Police Department had 68 calls service in October, eight Town of Caledonia assists, 15 traffic tickets issued, two arrests, one mental health issue and three motor vehicle accidents. The CPD assisted the LCSO with a town swatting incident and several background checks. An arrest was made on an assault on West Main Street. Assistance was provided to Child Protective Services. OIC Passamonte attended the LEC meeting in Geneseo, a presentation on Civil Law updates and met with the District Attorney. The radars were sent to Albany for certification and calibration. The CPD assisted the Livingston County Sheriffs Office with a burglary in progress in the town and met with the NYS Police on evidence processed on a recent death. A **motion** was made by Trustee Santora to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Working Foremen Chris Buckley presented the DPW Report for October. 5,702,000 gallons of water was pumped and water testing was negative. The GIS mapping continues, 11 stakeouts were performed, a new meter pit was put in at 2926 Main Street and new remote meters continue to be installed. Leaf pick-up has begun and will continue until early December. Work for the county was performed on Iroquois and Middle Road. The DPW helped the town with wedging. Several road spots were hot patched. Equipment maintenance continues and parks are closed and winterized. The 8th grade class is helping with leaf removal in the parks on 11/9. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Santora seconded the motion.

November 7, 2023

Village of Caledonia

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to close the Trust & Agency account at Tompkins Community Bank and transfer the remaining \$2,328.46 funds to the Capital Park Reserve; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Clerk-Treasurer Ann Marie Grattan presented the October Clerk Report. Submitted were Budget Status Reports for General, Water, Capital and T&A Funds, a list of revenues and expenditures, the Financial Report and Water Credit Report. Department Supervisors received their Payroll & Contractual Budget Reports. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Bills were audited and order paid for vouchers #72-98, General \$6,590.45 & Water \$3,903.94. A **motion** was by Deputy-Mayor O'Donoghue to approve the bills paid; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Executive Session: a **motion** was made by Deputy-Mayor O'Donoghue to entered into Executive Session at 8:05 p.m. to discuss personnel; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

After some discussion, a motion was made by Deputy-Mayor O'Donoghue to close the Executive Session at 8:15 p.m.; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

There being no further business, the meeting adjourned at 8: 15 p.m.

Ann Marie Grattan
Village Clerk-Treasurer