

**Board Meeting Minutes
July 2, 2024**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, July 2, 2024 at 4:00 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Janet Cappotelli, Trustee Sarah Santora and Chris Terborg. Also in attendance was Police OIC Jared Passamonte, Code Enforcement Officer Mike Burnside and Village Justice Mark Riggi. Absent: Village Attorney Ed Russell, Working Foreman Chris Buckley and Trustee Dean Manley

A **motion** was made by Trustee Terborg to approve the June 4, 2024 Board Meeting Minutes; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg
NAY: None

A **motion** was made by Deputy-Mayor Cappotelli to approve the June 10, 2024 Board Meeting Minutes; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg
NAY: None

Public Hearing: a **motion** was made by Deputy-Mayor Cappotelli to open the Public Hearing to appropriate \$25,000 from the Capital Park Reserve; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg
NAY: None

Washburn Park Pavilion – total project cost \$50,000 as follows:

<u>AA7110.200 Park Equipment & Capital Outlay</u>	
AA2705 Lions Club Donation	\$10,000
Park Capital Reserve – from Tim Anderson donations	\$13,845
Park Capital Reserve – from other village deposits	\$11,155
Remaining balance in 2024-2025 Village General Budget	\$15,000

Public Hearing tabled until Public Comment Period.

Open Forum: Village Justice Mark Riggi discussed possible changes coming down from Albany regarding bail reform. They are reviewing the current bail regulations. Also, Judge Riggi discussed the heavy load of evictions the court is handling right now.

Code Enforcement Officer Mike Burnside presented the June CEO Report. Permits were issued for a sign, porch addition, roof and handicap ramp. Construction inspections were conducted, Certificate of Occupancy issued, high grass notices sent out, unregistered motor vehicle notices sent out and a fire code violation. Mike also met with Upstate Breaker regarding the new solar project and met with the Village Attorney regarding court cases. Mike attended Zoning Board of Appeals meeting regarding variances for a port and addition for two

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homeowners. For the Mainstreet Grant, Mike completed a zoning code summary and housing planning and building permit information for five years for the grant. A **motion** was made by Trustee Terborg to accept the report; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

DPW Report – no report submitted.

SRO Report for June was submitted by Officer Mike Burnside. There were 32 requests for police services, nine out of building assists and one classroom visit. There were two traffic stops and one citation issued. The SRO's tested vapes/edible for THC, provided security for Breakfast of Champions events, field day events, 8th grade semi-formal, senior banquet and attended prom at the Genesee Country Museum. The SRO's assisted with a missing student after school, escorted a walking field trips, assisted with the 8th grade pizza video project, provided bear watch on campus, provided a bike helmet to a student, assisted with a possible student suicide and attended graduation. Also presented was the 2023-2024 End of Year SRO Report. A **motion** was made by Trustee Terborg to accept the reports; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

OIC Passamonte presented the June Police Report. There were 79 calls for service, 15 traffic tickets issued, six Town of Caledonia assists, three arrests and five motor vehicle accidents. There were ongoing issues on State Street, domestics/family troubles, two sex offender registrations, an overdose on Main Street/victim transported to the hospital, two bike larcenies in the village, mini bike issues in the mobile home community and a harassment arrest on Maple Street. OIC Passamonte attended the LEC/DTF meeting in Genesee and Caledonia is hosting the WNY volunteer fireman's conference July 25-27 at the Caledonia Fair Grounds. A **motion** was made by Trustee Terborg to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

A **motion** was made by Deputy-Mayor Cappotelli to create 3 new part-time Police Officer positions with LC Civil Service; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

Clerk-Treasurer Report Ann Marie Grattan present the Treasurer's Report for the month of June. The Budget Status Report was submitted which includes the total General and Water revenues and expenses for the month, water revenues from June 2023 compared to June 2024 and outstanding water.

A **motion** was made by Trustee Terborg to accept the report; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

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Bills were audited and ordered paid – a motion was made by Deputy-Mayor Cappotelli to approve the bills paid; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

	General Fund	Water Fund
Abstract #373	\$62,646.69	\$1,235.57

Mayor DiLiberto Report – Scott gave an update on the Urban Forestry grant. Several attempts have been made to secure the agreement which is still pending state approval. The Brownfield Grant is moving forward with a change to remove the old mill on North Street, which is torn down, to replacing the EPA list to include the previous gym on State Street now vacant.

A motion was made by Deputy-Mayor Cappotelli to approve Mayor DiLiberto to sign the LaBella proposal for services, \$3,000 to assist with the New York Main Street Technical Assistance Application; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

A motion was made by Deputy-Mayor Cappotelli to approve Mayor DiLiberto to sign the Liv Co Economic Development First Impressions Program contract; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

Application fees for business/residential projects – regarding large and small-scale projects. Item tabled until conversations with the Village Attorney.

A motion was made by Deputy-Mayor Cappotelli to accept Chris Lauffer’s letter of resignation as Deputy-Clerk effective June 28, 2024; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

The following Resolution 01-072024 was offered by Trustee Santora, with Deputy-Mayor Cappotelli moving for adoption:

WHEREAS, the Village of Caledonia desires to apply for \$20,000 in financial assistance through the 2024 Consolidated Funding Application (CFA) under the New York Main Street Technical Assistance Grant; and

WHEREAS, the application proposes funding to assist property owners to complete building renovations to downtown “main street” buildings on State Street and Main Street; and

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WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts;
and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Caledonia approves and endorses the 2024 New York Main Street Technical Assistance Grant for assistance prepared and to be submitted by The Mayor as representative of the Village of Caledonia.

Passed by the following vote of all Village of Caledonia Board Members voting in favor thereof:
AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg
NAY: None
ABSTAIN: None

The following Resolution 02-072024 was offered by Trustee Santora, with Deputy-Mayor Cappotelli moving for adoption:

WHEREAS, the Village of Caledonia (hereinafter “local government”) believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Village of Caledonia, in order to take positive steps to alleviate the housing crisis, adopts the Pro-Housing Communities pledge, which will have us endeavor to take the following important steps:

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1. Streamlining permitting the multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

Passed by the following vote of all Village of Caledonia Board Members voting in favor thereof:

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

ABSTAIN: None

Public Hearing Comment Period: no comments. A **motion** was made by Trustee Santora to close the Public Hearing at 5:10 p.m.; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

The following Resolution was offered by Trustee Santora with Trustee Terborg moving for adoption:

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia on June 4, 2024 for a public hearing to be held on July 2, 2024 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, to hear all interested parties on a proposed to appropriate \$25,000 from the Capital Park Reserve towards the Washburn Park Project.

WHEREAS, notice of said public hearing was duly advertised in the Livingston County Newspaper, the official newspaper of said Village of Caledonia, and

WHEREAS, said public hearing was duly held on July 2, 2024 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the proposed appropriation, and

WHEREAS, the Board of Trustees, after due deliberation, finds it in the best interest of said Village to appropriation \$25,000 from the Capital Park Reserve.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Caledonia hereby adopts the use of Capital Reserve funds.

RESOLVED, that the Village Clerk is hereby directed to enter said approval in the minutes of this meeting.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

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There being no further business, a motion to adjourn was made at 5:15 p.m. by Deputy-Mayor Cappotelli; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

Ann Marie Grattan
Village Clerk-Treasurer