

Board Meeting Minutes
August 6, 2024

The Village of Caledonia Board of Trustees held a meeting on Tuesday, August 6, 2024 at 4:00 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Janet Cappotelli, Trustee Dean Manley, Sarah Santora and Chris Terborg. Also in attendance was Police OIC Jared Passamonte, Code Enforcement Officer Mike Burnside, Justice Mark Riggi, Working Foreman Chris Buckley Village Attorney Ed Russell.

A **motion** was made by Trustee Terborg to approve the July 2, 2024 Board Meeting Minutes; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora & Terborg
NAY: None

A **motion** was made by Trustee Terborg to approve the July 16, 2024 Board Meeting Minutes; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora & Terborg
NAY: None

Court Report – Justice Riggi discussed bail reform and 90% of offenders committing repeat offenses. Evictions continue and there is a crackdown of Justice social media posts by the state. Trustee Manley conducted an audit of the court records. A **motion** was made by Trustee Manley to approve the audit of Justice Riggi and Justice MacKay Justice Court Records from fiscal year June 1, 2023 to May 31, 2024; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora & Terborg
NAY: None

Code Enforcement Officer Mike Burnside presented the CEO Report for July. Building permits were issued for a deck, two fences, porch/roof, a porch, a sign and unattached garage. Order of remedy – vehicles and trash, construction inspections, high grass and leaking roof violation, complaints and inspections continue. A Certificate of Occupancy has been issued to the Springbrook Tavern and Dough Depot. A **motion** was made by Deputy-Mayor Cappotelli to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora & Terborg
NAY: None

Discussion regarding 217 North Street and the 2011 court order from Judge Wiggins regarding violation compliance. Village Attorney Ed Russell will research more on the court order and CEO Mike Burnside will visit the owner to discuss current violations.

OIC Police Officer Jared Passamonte presented the July Police Report. There were 75 calls for service, 16 traffic tickets issued, five Town of Caledonia assists, three arrests and four motor vehicle accidents. There was a stolen vehicle on Hardwood Avenue with the Monroe County Sheriff 's investigating the suspects for several other similar incidents. The Western NY

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Fireman's Parade had no issues. There was one DWI arrest and assisted with an eviction at the Caledonia Apartments. Officer LaRose was first on scene at the house fire on Barks Road. OIC Passamonte met with law enforcement in Batavia regarding the low numbers in the police academy and taking civil service exams. A **motion** was made by Trustee Manley to accept the report; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora & Terborg

NAY: None

A **motion** was made by Trustee Santora to hire John Armitage as a part-time Police Officer, at \$26.50 per hour, starting on September 1, 2024; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora & Terborg

NAY: None

Working Foreman Chris Buckley presented the July DPW Report. 6,090,000 gallons of water was pumped and both water samples were negative. GIS mapping continues and 19 stake outs were performed. Curb stops on North Meadow and Grand Circle were repaired and a valve box on Lehigh Street was fixed. Crescent Parkway, Grand Avenue and Grand Circle were milled and paved. Sidewalk repairs have begun on Crescent Parkway and East Avenue. Grand Circle was topsoiled and seeded. Brush pick-up from the storm on July 15th totaled to between \$20,000-\$25,000 in expenses/payroll. New slabs were poured at both bathrooms at Washburn Park. A **motion** was made by Trustee Terborg to accept the report; Trustee Manley seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora & Terborg

NAY: None

Clerk-Treasurer Ann Marie Grattan presented the July Treasurer's Report. Submitted was the General Ledger/Balance Sheets for the General and Water Funds, the Water Revenue Report and Outstanding Report and a water credit of \$1.33 to 03-2129 for a system billing error. A **motion** was made by Trustee Manley to accept the report; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora & Terborg

NAY: None

A **motion** was made by Trustee Terborg to approve Budget Amendments to AA2705 Donations/AA7310.400 Recreation Contractual (\$8,857) and AA2189 Engineering Fees/AA1440.400 Engineering Contractual (\$10,000); Trustee Manley seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora & Terborg

NAY: None

A **motion** was made by Deputy-Mayor Cappotelli to authorize Clerk-Treasurer Ann Marie Grattan to process any additional Recreation Budget Amendments prior to the next board meeting; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora & Terborg

NAY: None

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Bills were audited and ordered paid – a **motion** was made by Trustee Terborg to approve the bills paid; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

	General Fund	Water Fund
Abstract #432	\$37,811.12	\$ 1,114.29
Abstract #463	\$32,944.87	\$28,584.07

Mayor DiLiberto Report – discussed the Brownsfield Grant pending EPA agreement and the Urban Forestry Grant about to process through our SFA government account. Once it enters the system, the contract will be reviewed and approved. Mayor DiLiberto also had a phone meeting with Casella regarding our contract and problems occurring throughout the village.

Local Law #5, 2024 – Chapter 174 Solar Panels and Local Law #6, 2024 – Chapter 173 Solar Energy Systems, was presented to the village board for their review. Public Hearings will be scheduled at the September board meeting.

Discussion regarding large- and small-scale project application fees. A review of what other villages/towns charge will be reviewed. The Fee Schedule will be approved every year at the Organizational Meeting in April.

Discussion regarding charging a fee for the 7.5-week summer recreation park program. Topic will be tabled for board members to design a fee schedule(s) for future discussion.

A **motion** was made by Trustee Manley to approve Blu Sky Venture LLC/Springbrook Tavern’s 30-day municipal notification waiver; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

A **motion** was made by Trustee Terborg to approve Mayor DiLiberto to sign two intermunicipal agreements with the CMCS District for sidewalk and concrete pad installations and to authorize Clerk-Treasurer Ann Marie Grattan to process Budget Amendments for the revenue and expense fees; Trustee Manley seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

There being no further business, a motion to adjourn was made at 5:50 p.m. by Deputy-Mayor Cappotelli; Trustee Manley seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Santora and Terborg

NAY: None

Ann Marie Grattan
Village Clerk-Treasurer