

**Village of Caledonia
Board Meeting Minutes
October 1, 2024**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, October 1, 2024 at 6:00 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Janet Cappotelli, Trustee Dean Manley, Sarah Santora and Chris Terborg. Also, in attendance was DPW Superintendent Chris Buckley, OIC Jared Passamonte and Code Enforcement Officer Mike Burnside.

A **motion** was made by Deputy-Mayor Cappotelli to approve the September 3, 2024 Board Meeting Minutes; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg
NAY: None

Community Open Forum: Emily Grattan, Brooke Vesico and Kathy DeMarco, Hometown Committee members discussed plans for December 7th. There will be two food trucks at the commons parking lot, a coffee wagon and a Hunts beer wagon; plus, hot cocoa at Hairpay located at the Masonic Temple. Also, available is a lighted arch for family photos. Twenty of the village utility poles have been adopted. The parade will start at Jones Hall at 5:15 p.m. with the tree lighting following. Mayor DiLiberto will perform the tree lighting.

Code Enforcement Officer Mike Burnside submitted the CEO Report for September. A pavilion permit was issued to 256 Park Place. Construction inspections continue at 6 North Meadows Drive and 3330 Weitzel Lane. The Springbrook Tavern, located at 26 North Street, is planning to add a party room; an inspection was conducted at this site. Mike attended the Planning Board meeting for the solar project for 1 Technology Place/Upstate Breaker. CEO Dave Tytler conducted four fire inspections with one location having violations. All current violation information on 215/217 North Street, has been sent to the village attorneys for their review. A **motion** was made by Trustee Manley to accept the report; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg
NAY: None

Working Foreman Chris Buckley presented a verbal DPW Report for September.

Sidewalk projects have been complete, water testing results were negative and catch basins were cleaned. Kyle Carpino has been performing street sweeping for the Town of Wheatland, which the village is getting reimbursed for. The CMCS concrete pad project #2 hasn't started yet but will be complete this fall. Leaf pickup will begin the week of October 21st. A **motion** was made by Deputy-Mayor Cappotelli to accept the report; Trustee Manley seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg
NAY: None

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A **motion** was made by Trustee Terborg to schedule a Public Hearing on Tuesday, November 5, 2024 at 6:00 p.m. to discuss the Urban Forestry grant tree results; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

OIC Jared Passamonte submitted the September SRO Report. There were 44 district requests for police services, 12 classroom visits and 12 emergency drills. The SRO attended open houses, investigated a social media post and traffic campus complaint and escorted students to the campus turf. Also, the SRO's assisted the DSS to meet with children, took a E-bike complaint, issued one traffic ticket, planned Shop-With-A-Cop, researched a custody issue and attended a PREVENT meeting. There was a suspicious vehicle on campus, unfounded. There were elementary school door issues and a child left the building twice. A **motion** was made by Trustee Terborg to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

OIC Jared Passamonte submitted the September Police Report. There were 76 calls for service, 20 traffic tickets issued, five Town of Caledonia assists, four arrests and four motor vehicle accidents. There were two vehicle repossessions in the village, a fraud complaint at Tompkins Community Bank, family trouble/disorderly conduct/neighbor trouble at the Caledonia Apartments and a dog bite in the village. OIC Passamonte attended the Livingston County law enforcement council meeting in Geneseo. There were several traffic stops with suspended or revoked driver's licenses. The Caledonia PD assisted the LCSO with a mental health/family trouble in the township and assisted the Department of Social Services/Child Protective Services on several cases. A background check was conducted for the Rochester PD. There was a disorderly conduct/harassment issue outside the Caledonia Marketplace store and a civil matter on State Street. A **motion** was made by Trustee Terborg to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

Tax Resolution: Deputy-Mayor Cappotelli offered the Resolution with Trustee Manley moving for adoption:

NOW, THEREFORE, pursuant to Section 1442 of the New York State Real Property Tax Law, be it resolved that the Village of Caledonia requests collection of certain delinquent Village Taxes by the County of Livingston.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

The resolution was unanimously adopted and will be filed with the Livingston County Treasurer and the Clerk of the Livingston County Board of Supervisors on October 1, 2024.

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A **motion** was made by Deputy-Mayor Cappotelli to approve the LGS-01 Records Retention and Disposition Schedule for fiscal records 2001-2018, property inventory records, for destruction conducted by Mayor DiLiberto; Trustee Manley seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

A **motion** was made by Trustee Terborg to amend the village Harassment in the Workplace Policy to include one line (see below); Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

“If the complaint is about a department head, report these actions to the mayor or a member of the board.”

Clerk-Treasurer Ann Marie Grattan presented the September Clerk Report. Submitted was the Treasurer Report, General Ledger/Balance Sheets for the General and Water Funds, the Water Revenue Report and Outstanding Water. A **motion** was made by Deputy-Mayor Cappotelli to accept the report; Trustee Manley seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

Bills were audited and ordered paid – a motion was made by Deputy-Mayor Cappotelli to approve the bills paid; Trustee Manley seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

	General Fund	Water Fund
Abstract Batch #526	\$ 2,098.02	\$ 610.29
Abstract Batch #530	\$ 0.00	\$ 392.00
Abstract Batch #515	\$33,598.54	\$17,576.31

Mayor Report: Mayor DiLiberto discussed the EPS Brownfield grant pending and an Eagle Scout that he met with for a scout project. New dugouts at Tennent Park will be made by the scout.

Items tabled until November: LL#5, Chapter 174 – Solar Panels & LL#6, Chapter 173 Solar Energy Systems, Project Application Fees – large- & small-scale projects and 217 North Street – court order.

There being no further business, a motion to adjourn was made at 7:35 p.m. by Deputy-Mayor Cappotelli; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

Ann Marie Grattan
Village Clerk-Treasurer