

**Village of Caledonia  
Board Meeting Minutes  
January 7, 2025**

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, January 7, 2025 at 6:00 p.m. at the Village Office.**

**Members Present:** Mayor Scott DiLiberto, Trustee Sarah Santora, Trustee Chris Terborg and Village Attorney Ed Russell. **Absent:** Deputy-Mayor Janet Cappotelli, Trustee Dean Manley, Working Foreman Chris Buckley, OIC Jared Passamonte and Code Enforcement Officer Mike Burnside.

A **motion** was made by Trustee Santora to approve the December 3, 2024 Board Meeting Minutes; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Trustee Santora and Terborg

NAY: None

**Community Open Forum:** Jonah Ribbeck, Upstate Recycling, 3231 State Street, regarding the Planning Board guidelines approved for the first bottle redemption center. The area outside was to be kept clean; no storage of products outside. Due to trucking delays, there were bottles/cans stored outside. The owner discussed options to remedy the situation. First Mr. Ribbeck will attend the new Zoning Board of Appeals meeting on January 15, 2025 and make a formal application to allow for some storage outside. Other options are to build behind or on the side of the building for additional storage not to be seen from the road. Discussion regarding the home/2-unit apartment behind the redemption center. Mayor DiLiberto will contact the Caledonia Fire Department to inquire if there is a fire lane present. Mayor DiLiberto will also contact the Department of Transportation regarding State Street being a passing lane.

**Mayor DiLiberto read the December DPW Report.** 5,202,000 gallons of water was pumped with water tests negative. GIS mapping continues and five stake outs were done. A curb stop was replaced on Main Street. Water meters were read for billing and new meters continue to be installed. Service line inspections were performed. Leaf pickup is finished and snow/ice control continues. 30 tons of salt has been used to date. Normal building and equipment maintenance continues and the Village Office bathroom sink and faucet was replaced. A **motion** was made by Trustee Santora to accept the report; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Trustee Santora and Terborg

NAY: None

**Clerk Treasurer Ann Marie Grattan presented the December Clerk Reports.** Reports presented include the Clerk Status Report, Treasurer Summary Report, Water Reconciliation Report, Water Credit Report and General/Water balance sheets, statement of revenue & expenditures and the general ledger. Department Supervisors will receive their Remaining Budget Reports once bills approved are posted. A **motion** was made by Trustee Santora to accept the reports; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Trustee Santora and Terborg

NAY: None

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**Bills were audited and ordered paid:**

Batch #693, General \$3,375.27 & Water \$778.43

Batch #707, General \$1,794.45 & Water \$522.77

Batch #692, General \$95,551.16 & Water \$38,741.77

A **motion** was made by Trustee Santora to approve the bills paid; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Trustee Santora and Terborg

NAY: None

A **motion** was made by Trustee Santora to approve the following Budget Transfers; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Trustee Santora and Terborg

NAY: None

AA7550.400 Celebrations \$1,292 from AA5142.400 Snow Contractual

AA1420.400 Law Contractual \$4,375.50 from AA1440.400 Engineering Contractual

**Mayor Report** – Discussed the NYMIR insurance audit and findings report of their recent inspection of buildings and equipment. The village we work on making corrects to the items listed in the report. The Urban Forestry grant is ready for submission of documentation for expense reimbursements. Mayor DiLiberto completed the Arbor Day Foundation application which will make our village in its 6<sup>th</sup> years with Tree City USA. The Mainstreet Grant is underway with the resolution being approved tonight to accept the grant award.

**Trustee Terborg offered the following resolution Trustee Santora moving for adoption:**

**WHEREAS**, a grant, in the amount of \$20,000, was made available to the Village of Caledonia under the NYS Housing Trust Fund Corporation,

**WHEREAS**, such grant program funds are to be used towards a Technical Assistance Project,

**NOW, THEREFORE, BE IT RESOLVED**, that the mayor is authorized to accept the grant award of \$20,000 and that this resolution shall take effect immediately upon adoption.

AYE: Mayor DiLiberto, Trustee Santora and Terborg

NAY: None

**Trustee Terborg Report** – Brian McQuillan is hosting a community tennis tournament and requests it falls under the village recreation program as men's basketball does at the school. A formal request will be sent in from Brian for us to proceed.

A **motion** was made by Trustee Santora to schedule Budget Workshop Meetings for Sunday, February 16, 2025 and March 2, 2025, at 9:00 a.m. in the Village Office; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Trustee Santora and Terborg

NAY: None

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There being no further business, a motion to adjourn was made by Trustee Santora at 7:30 p.m.; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Trustee Santora and Terborg

NAY: None

Ann Marie Grattan  
Village Clerk-Treasurer